



STUDENT COMPASS FALL 2017

SSE MSc PROGRAMS





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WELCOME TO THE STOCKHOLM SCHOOL OF ECONOMICS!

Congratulations on your choice of MSc Program! The Stockholm School of Economics (SSE) was founded in 1909 by royal statute and is the oldest private Swedish institution of university standing. SSE enjoys a prestigious position in Swedish economic life and an excellent international reputation.

Many leading executives and politicians have graduated from SSE, and we play a significant role in the European recruitment efforts of a large and increasing number of premier companies.

I am confident that the two years you will spend at SSE to get your Master's degree will be very stimulating and rewarding – academically, professionally and socially. We expect you to work hard, and we are confident that your efforts will reward you with a solid platform for your future career.

Pär Åhlström
Professor
Vice President Degree Programs



REGISTRATION AND INTRODUCTION DAYS

The purpose of these days is to create a solid foundation and to set a positive atmosphere for the two intensive study years to come. During these days you will not only get an introduction to SSE and your program, but also to the Student Association (SASSE) and get to know your new classmates.

Expect full days packed with activities from early mornings to late evenings. Please note that the registration and introduction are mandatory for all students.

If you have any questions, do not hesitate to pass by the Welcome Desk in the Atrium from the 17th of August.

IMPORTANT INFORMATION

SSE is a private institution of higher education and differs in some respects from its state-run counterparts in Sweden. It is important that you are aware of the SSE Academic Regulations, which can be found in the MSc Student Handbook. When registering at SSE you will sign a pledge which, among other things, confirms that you accept the School's rules about the minimum number of credits required and exam procedures and that you, at all times, will act as a good ambassador of SSE. A copy of this pledge is enclosed in the Student Handbook for your reference.

REGISTRATION

Registration to your program is done online. You will receive the information from us in due time. You will also have to visit the school before the program start to show your ID, sign the pledge, registration book and pick up your login details to the SSE Portal. All this can be done in the Atrium between the 17th and 23rd of August.

PROGRAM START DATE

AUGUST 23, 2017



ACADEMIC STRUCTURE

All educational programs at the Stockholm School of Economics are based on research and stress a theoretical and analytical approach.

TEACHING METHODOLOGY

The teaching methodology is a mixture of American and European teaching methods and theories. Some modules are characterized by more traditional teaching, with lectures, written course assignments and seminars. In others, the teaching is based on cases; active participation in class is expected and contributes to the final grade. Many of the course modules require substantial preparatory reading.

As an SSE student, you are part of a student body of about 1800 active students. You may find that the structure of examination differs from what you are used to. SSE exams put great emphasis on not only understanding the material from the respective module, but also being able to connect and integrate learning across different topics.

SSE ACADEMIC YEAR

The SSE academic year consists of two semesters, fall (August–December) and spring (January–June), each worth 30 ECTS credits.

To complete the program, you will have to take a total number of 120 ECTS credits.

Exact term dates for each period/semester you will find on SSE Portal.





F 10 210
F 11 101

F 11 385
F 11 141

OPTIONAL PROGRAM COMPONENTS

Students in the MSc in International Business cannot apply for these optional program components due to the program's predefined curriculum, however, a few similar modules are already included in the program's structure.

Other MSc students can choose only one optional component from the offerings below. Participation in one of them excludes the possibility for admission to the others.

If you would like to go abroad

MSC STUDENT EXCHANGE PROGRAM

MSc students can go on exchange to one of SSE's prominent partner universities. For a complete list of partner universities please see www.hhs.se/en/Education/global-opportunities/student-exchange/

Most of our academic partners are members of the networks PIM (Partnership in International Management) and/or CEMS (The Global Alliance in Management Education).

MSc students can go abroad for one semester (fall or spring) during the second year. A vital part of the exchange program is of course that SSE receives students from all over the world every year. The student group in most courses will consist of a mixture of SSE and exchange students.

CEMS MASTER IN INTERNATIONAL MANAGEMENT

The Stockholm School of Economics is the only CEMS member school in Sweden. CEMS is the Global Alliance in Management Education, an alliance of leading business schools and multinational companies. The CEMS MIM is a one-year degree program that is consistently ranked among the very top Master's in Management programs in the world by the Financial Times. The program is available exclusively to master students enrolled in the CEMS schools who also must meet strict selection criteria. The CEMS degree is only awarded in conjunction with the home school degree. Students of all current SSE MSc programs can apply for CEMS. For more information, please see www.hhs.se and www.cems.org.



DOUBLE DEGREE PROGRAM IN FINANCE WITH BOCCONI

Students within the MFIN program can apply for a double degree program arranged between SSE and University Commerciale Luigi Bocconi, Italy. Students enrolled in this program spend their second year at Bocconi and must fulfill additional requirements in order to graduate from both schools. You will find more information about the application and requirements here: www.hhs.se/bocconi

DOUBLE DEGREE PROGRAM IN ECONOMICS WITH ST. GALLEN

Students within the MECON program can apply for a double degree program arranged between SSE and HSG, the University of St. Gallen, Switzerland. Students enrolled in this program spend their second year at HSG and must fulfill additional requirements in order to graduate from both schools. You will find more information about the application and requirements here: www.hhs.se/st-gallen

WALLENBERG INTERNATIONAL FELLOWS PROGRAM

The Wallenberg International Fellows Program offers up to three exceptionally qualified SSE MSc students an opportunity to combine an exchange semester in the Landegger Program at Georgetown University with an internship in the USA organized by Georgetown U., as well as interaction with Wallenberg Fellows from Georgetown. The Landegger Program combines courses from the Edmund A. Walsh School of Foreign Service with MBA courses from Georgetown's McDonough School of Business. The corporate internship segment of the program will take place in the summer between the first and second years of Masters studies, followed by studies at Georgetown during the fall. Wallenberg fellows from both schools will spend time together during the program to increase and deepen the cross-cultural experience and build networks. Application and selection of students takes place during the fall of the first MSc year.



If you stay in Sweden

ELECTIVE COURSES

During the second year, students who stay in Sweden choose from a wide range of elective courses at SSE (broadening or specialized).

Some students choose to take courses at the Stockholm School of Entrepreneurship (SSES) that unites the region's top academic institutions in medicine, technology, economics, design and humanities (Stockholm School of Economics, Karolinska Institutet, Konstfack, Royal Institute of Technology, and Stockholm University). As a natural and integrated part of each of the member schools, SSES complements the educational programs and offer students the chance to study in diverse environments outside their home institutions.

MSc-PHD PARALLEL ENROLLMENT

First-year MSc students, who have already decided that they want to pursue a PhD after MSc studies, can be admitted into the SSE PhD Program through MSc-PhD Parallel Enrollment scheme. If you are accepted into the PhD Program, you begin your PhD studies in the coming fall semester instead of continuing with the second year of your MSc

program. To start the PhD Program in the fall, all Parallel Enrollment MSc students must have achieved 60 ECTS during the first year of their MSc studies.

Parallel Enrollment allows you to shorten the time spent on your MSc and PhD studies at SSE from 6 years in total (2 + 4 years) to 5 years, but requires that you are disciplined and keep an adequate study pace in order to succeed.

For further information on Parallel Enrollment, please see the MSc Student Handbook.

XTM

The SSE Executive Module (XTM) is a 20-week module which substitutes the elective courses in the program. The model builds on two elements. Firstly, students will be given the opportunity to experience a tailor made executive trainee program in a company. Secondly, students are required to write a case report on how to solve a real and complex problem of strategic importance to the company. For more information, please see www.hhs.se/xtm

SERVICES OFFERED

Studying at SSE can be demanding and it is important that all the practicalities surrounding your study environment are working smoothly. SSE can assist you with transcripts, student health issues and career services. We take a sincere interest in your well-being and integrity, and you are always welcome to contact SSE staff for any reason. SSE has a very strict policy concerning harassments of all kinds, and there are disciplinary measures for violations.

STUDENT COUNSELING

If you have questions regarding your studies, the study counselors will do their best to help you. Study counselors offer personal guidance to our students who need assistance to get through their education at SSE, have fallen behind and need help with forming a study plan, or choosing elective courses. Students who are unhappy for various reasons or are feeling down are welcome to seek additional support at the Academic Support and Records (floor 4).

ASSISTANCE FOR STUDENTS WITH DISABILITIES

If you have a disability you may be entitled to additional support from SSE and we encourage you to contact us at admission@hhs.se well ahead of the start of the fall semester. If you have reading difficulties and need your literature to be converted to audio books, e-books, braille or large print you should also contact the SSE Library and the Academic Support and Records (floor 4).

You may also visit the website of the Swedish Agency for Accessible Media, www.mtm.se/english

STUDENT HEALTH

The Stockholm Student Health Unit can help you with any physical, psychological and social problems that may affect your studies or student life. If you'd like to speak to the health counseling and psychological groups you can call to make an appointment. You can also get counseling by phone for various matters. If your problem is related to areas other than those dealt with by the Student Health unit, they will always provide you with information about where to turn to instead. Please read more at www.studenthalsanistockholm.se/english/

HOUSING OFFICE

Housing Office services are available to the students who have received housing via SSE, the office administrates lease agreements and allocation of housing. Location and visiting hours here: www.hhs.se/housing





SWEDISH LANGUAGE COURSES

MSc students do not need to speak Swedish to enroll and succeed in their program as all MSc courses at SSE are offered in English. However, knowledge of Swedish can help enrich your experience at SSE and in Stockholm. In addition, knowledge of Swedish is essential for anyone hoping to work for Swedish firms. While the majority of Swedish organizations operate globally, are adopting an international outlook and use English as the corporate language, their operations in Sweden are rooted in the local society and use the local language in many contexts.

Therefore, SSE offers Swedish language classes free of charge to all international students. The courses are offered on three levels (1001 Introductory Swedish, 1002 Introductory Swedish II in the fall and spring, and 1003 Introduction to Business Swedish in the spring). You can register for these courses as soon as you receive your student registration number. The credits for the courses are not counted towards your MSc degree however, successfully completed courses are listed as a supplement to the degree certificate.

CAREER MANAGEMENT & PROFESSIONAL DEVELOPMENT

Career Management (www.hhs.se/en/Outreach/career-management/) offers you information, support and advice in all career related areas. On the recruitment portal SSE Careers Online, you will find current job and internship opportunities. You will receive your log in credentials to your student email address soon after you've enrolled.

The Student Association arranges company presentations, a career fair in February and other career events. There are, on average, three to four company presentations on campus each week. Find out more about what's going on at <http://www.sasse.se/student/career>. Please note that you need to be a member of the Student Association to take part in their recruitment services.

MENTOR PROGRAM

SSE invites you to take part in the Mentor Program for MSc students. Mentors for the SSE MSc Mentor Program typically have at least seven years of professional experience, including leadership responsibility. They represent a

broad range of career paths and experiences, including general management roles and expert roles, as well as academic backgrounds in Accounting, Economics, Finance, Management and Marketing. Mentors represent the non-profit, entrepreneurial, and corporate sectors. The program starts in September/October and more detailed information will be provided at the beginning of the semester.

PC SUPPORT

PC Support will assist you with everything related to the student computer environment at SSE: passwords, printing, solving technical problems with SSE computers, as well as with connecting your own laptop to the SSE wireless network. At Salmätargatan 13–17, you have access to four computer labs with computers, and scanners. The computer labs are open 24 hours a day, seven days a week. Since the number of student computers is limited, SSE strongly recommends students to bring their own laptops.

You will find further information at SSE Portal: <https://portal.hhs.se/StudentSupport/ITSupport/Pages/default.aspx>

LIBRARY

The SSE library functions as the principal information resource for students, researchers and staff within the fields of business and economics, and it also has supplementary holdings in law, statistics and the social sciences.

The selection of the printed and digital collections is made out in cooperation with SSE researchers. The library offers access to over 15,000 electronic journals and more than 60 databases as well as printed materials.

The library offers all students writing their mas-

ter's thesis the possibility to consult a librarian for individual instruction the use of electronic databases and resources.

For further information please visit the library web pages: www.hhs.se/library.

STUDENT ASSOCIATION HELP DESK

SSE has one of Sweden's most active student associations, offering a wide selection of activities, projects and events. You will find the offices of the Student Association (SASSE) on the lower level at Sveavägen 65. At the reception desk, you will be able to get assistance with the Mecenat Card (for members of the SASSE), buy SSE apparel, etc. This is also where you will find the office of the President of the Student Association. For further information about our activities and services, please read the Master's Guide or contact secretary@sasse.se

STUDENT INFLUENCE

MSc programs are continuously evaluated through course evaluations at the end of each course period and feedback from focus groups.

The SASSE Education Committee exists to make sure that the education at SSE meets the expectations of the students as well as those of future employers. If you have comments or ideas about your education, please contact the president of the SASSE Education Committee, edupres@sasse.se or Head Representative MSc, edumsc@sasse.se. To ensure a high quality of teaching at SSE, it is essential that you make your voice heard while you are here, by becoming a class representative or by filling in the course evaluations sent to you after each study period.

GENERAL INFORMATION

SSE PORTAL

SSE Portal portal.hhs.se is a web-based application that gives you access to your personal records and information about your studies at SSE. You will get full access to the SSE Portal during the registration days in August.

On the start page, you will find your program news, course news, schedule and access to your SSE e-mail account etc.

Via the Course menu you can register for courses, seminar groups and exams. You can also view your course results here.

Under Support you will find information such as how to connect to the wireless network, information about exchange programs, study counseling, how to order official transcripts, how to apply for a degree certificate etc.

Via the Tools menu you can register your address, access your home directory etc.

SSE E-MAIL

You will obtain a personal e-mail address at SSE, based on your registration number which is given to you during the registration in August. If your registration number is 80004, your e-mail address will be: 80004@student.hhs.se. You will keep your e-mail account when you graduate, but the e-mail which you reply to will be `firstname.lastname@alumni.hhs.se`. You can reconfigure your account to the mailing software on your own computer or laptop. Instructions are found on PC Support's web page and help

is available at PC Support. You are not allowed to sign up for any mailing lists with this account, to prohibit spamming.

REGISTRATIONS

Courses: All new Master's students are automatically registered for courses during the first Fall semester. For the following semesters, you will have to register yourself for the courses you intend to take. This is done on the SSE Portal on the page "My upcoming courses". Please note that you are obliged to withdraw from courses you will not attend.

Seminar Groups: You register for and withdraw from seminar groups through "My Courses" on the SSE Portal.

Exams: You will automatically be registered for the final exam if you are registered for the course. If you need to re-take an exam you will have to register for that specific exam by yourself. If you do not intend to take an exam you have been registered for, you will have to withdraw your registration. You register for and withdraw from exams through "My Courses" on the SSE Portal.

MY ADDRESS

When you have received your SSE registration number, it is of great importance that you register your postal address and the phone number in "Tools" on the Portal.

If you change your address while in Stockholm you are responsible for updating it on the web.



SOURCES OF INFORMATION

SSE PORTAL

STUDENT HANDBOOK

GUIDE FOR INTERNATIONAL
STUDENTS

STUDENT ASSOCIATION



Various information is sent to the student email addresses: general information, evaluations, invitations to the events, grade transcripts etc. The Student Association may also, if they consider it to be in the interest of the students, allow commercial distribution. You are, however, able to decline these offers. It is also common that companies contact various categories of students for recruitment purposes.

MY COURSES

The page *My Courses* on the SSE Portal contains information about all courses, seminar groups and exams you are currently registered for. It is also the start page for seminar and exam registrations and withdrawals.

MY RESULTS

All of your course results are to be found on the page *My Results* which you can reach through the tab *Courses* on the SSE Portal.

EXAMS

On the day of the exam you will be able to find information on your schedule about where you will be seated. The information is published at midnight on the day of the exam. You need to be familiar with the SSE exam rules before attending your first exam. They are available in the Student Handbook and on the Support site on the SSE Portal.

You need to bring a valid identification card to be eligible to attend an exam.

If you do not have an ID and sit down at your place in the exam hall it will be counted as a used exam opportunity for that specific course and it will be registered as a Fail.

The content covered in the original exam is guaranteed to be the same content in one re-exam following the main exam. After that the content may be altered.

ACCESS CARDS & SECURITY

SSE is located in the middle of Stockholm, close to a wide variety of cultural events, sports, shopping, leisure activities etc. This also means that security procedures must be observed. Every SSE student will be offered to purchase a personal access card that allows access to the school premises. The card you receive can only be used by you and not lent to anyone else.

More information on this topic will be given during the introduction days.

ALUMNI

Upon graduating from SSE, you will join a global network of over 15,000 alumni. We seek to engage alumni fully in the life of SSE as valued supporters, advocates, and lifelong learners who contribute to and benefit from connections to each other and to SSE. During your time as a student at SSE, you will have many opportunities to interact with alumni and grow your network. When alumni stay involved with SSE, our school remains relevant and competitive.

IMPORTANT INFORMATION REGARDING FIRE SAFETY

As a student at SSE you must be aware of what to do in case the fire alarm goes off, and how to find the escape routes and meeting point. This information can be found on escape plans all around the school.

WHOM TO CONTACT

ACADEMIC SUPPORT AND RECORDS

GOLSA VAHIDIMEHR

Study Counselor

E-mail: golsa.vahidimehr@hhs.se

Tel: +46-(0)8-736 90 37

STUDENT MOBILITY

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ANNA GYLLSTRÖM

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STOCKHOLM SCHOOL OF ECONOMICS

The Stockholm School of Economics is rated as the top business school in the Nordic and Baltic countries and enjoys a strong international reputation. World-class research forms the foundation of our educational offering, which includes bachelor, master, PhD, MBA, and executive education programs. Our programs are developed in close cooperation with the business and research communities, providing graduates substantial potential to attain leading positions in companies and other organizations.

The school is accredited by EQUIS, certifying that all of its principal activities – teaching as well as research – maintain the highest international standards. The

Stockholm School of Economics is also the only Swedish member institution of CEMS and PIM, which are collaborations between top business schools worldwide, contributing to the level of quality for which our school is known.

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